



# Channel Islands

CALIFORNIA STATE UNIVERSITY  
DIVISION OF FINANCE & ADMINISTRATION

Date: February 8, 2013

Via email to: 2622-87337383@requests.muckrock.com

Re: Public Information Request

Dear Mr. Musgrave,

Your request dated January 30, 2013 has been received by California State University Channel Islands. The request reads as follows:

Pursuant to the California's Sunshine Amendment (Cal. Const. Art. I, § 3(b)), I hereby request the following records:

1. any requests for proposals, proposals submitted by vendors, contracts, budgets or cost allocations for the purchase, research of and/or use of aerial drones, UAs, UAVs, and UASs (hereinafter "drones");
2. any policies, guidelines, manuals and/or instructions on institutional use of drones, including on the legal process required (such as a warrant or court order), if any, before operating a drone;
3. any departmental records concerning this institution's use of and/or research of drones now or plans to use drones in the future including:
  - a. the types of investigations or instances in which this department is using or plans to use drones, or how it plans to support, manage or oversee the usage of drones by another department or office;
  - b. policies, guidelines, manuals and/or instructions on storage requirements or procedures for video or static images obtained through use of drones, including retention times;
  - c. the altitude at which drones can or do fly;
  - d. drones' ability to carry weapons.

A search has been conducted. The University does not have any records responsive to your request. If you have further questions I can be reached at (805) 437-3232.

Sincerely,

Caroline J. Doll  
Public Records Officer

One University Drive, Camarillo, California 93012-8599 Tel: (805) 437-3232 Fax: (805) 437-8424 [www.csuci.edu](http://www.csuci.edu)